

CVHS Parking Permit Application

Last name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Student ID: \_\_\_\_\_ Grade: \_\_\_\_\_ Home room: \_\_\_\_\_

Driver's License #: \_\_\_\_\_ Make/model of Vehicle: \_\_\_\_\_

Color: \_\_\_\_\_ License Plate # \_\_\_\_\_

Insurance Company: \_\_\_\_\_ Policy # \_\_\_\_\_

Name of employer: \_\_\_\_\_

Name/phone number of supervisor: \_\_\_\_\_

Priority will be given to **SENIORS**, followed by juniors with after-school activities. Each application **MUST** contain the following:

- **Completed application, including \$10.00 non-refundable fee**
- **Extra-curricular or employment verification**
- **Documentation from coach/sponsor confirming active participation**
- **Documentation from employer**

Please note that students are not permitted to transport passengers to school unless both parents/guardians submit written permission.

**I give permission for my child to drive the vehicle described above to and from school:**

\_\_\_\_\_  
Print name (parent) Signature

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For administrative use only

Date application received: \_\_\_\_\_

\$10 parking fee: (cash or check # \_\_\_\_\_) Parking permit # \_\_\_\_\_

Copies of \_\_\_\_\_ license \_\_\_\_\_ insurance card \_\_\_\_\_ registration \_\_\_\_\_ verification

## STUDENT PARKING/DRIVING POLICY (No. 223)

Authority        The Board shall permit the use of motor vehicles by students in accordance with the following guidelines.

Guidelines      All cars brought on school property must be registered with the office. A student must obtain a registration sheet and provide the proper information including insurance policy number and company, driver's license, and parent's permission.

Agree and submit to drug testing, at parent/student expense.

Student and parent must sign Policy #223 and return to building principal prior to permit receipt.

Driving and parking lot privileges will be granted to students who fulfill the prerequisites. In the event that all spaces would be taken, preference would be given to students with valid verifiable needs.

Priority will be given to students in the following order:

1. Seniors
2. Involvement in after-school activities
3. After-school employment (must be verified on the proper form)
4. Juniors
5. Sophomores

The registration shall be returned to the office, and an identification tag will be issued. This tag must be displayed on the rear-view mirror. Students may not drive to school or use the parking lot until all of the above steps are completed.

In case of an extenuating circumstance, the building administration may grant a temporary parking pass for one day.

Driving privileges may be suspended depending on the severity and number of incidents for the following violations:

1. Parking in other-than-designated areas
2. Illegally leaving school grounds
3. Unexcused tardiness
4. Unexcused absences from school and/or class
5. Speeding/motor vehicle code violation
6. Unauthorized presence in parking lot during school hours
7. Possession, aiding, and/or abetting of illegal substances including, but not limited to tobacco, drugs, and/or alcohol
8. Persistent and/or willful violation of the Code of Conduct

Any violations of school driving/parking regulations may result in any or all of the following:

1. Warning
2. Municipal Authority Citation
3. Revoking of driving privilege
4. Suspension from school
5. Police Department Citation
6. Towing at owner's expense

I have read, understand, and agree to the requirements set forth in Policy No. 223.

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Student Signature

Date

Parent Signature

Date